

No. 2/2/2020-FR
GOVERNMENT OF MANIPUR
SECRETARIAT: FINANCE DEPARTMENT
(Resource Section)

OFFICE MEMORANDUM

Imphal, the 1st April, 2021

Subject: Matters related to works taken up on the recommendations of the Work Advisory Board- regarding

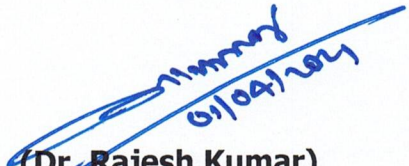
Various developmental works are taken up by Departments, with 100% funding by the State Government, based on the approval and recommendations of the Work Advisory Board (WAB) constituted by the Departments concerned. Such works, taken up annually, are considered to be the Departmental Work Program for the financial year.

2. Ideally such works must be finalized, approval of Competent Authority obtained, works initiated and funds released from the beginning of the financial year. It has, however, been noticed that the Departmental Work Programs are being finalized in the 3rd or 4th quarter of the financial year and that fund releases are proposed at the fag-end of the financial year. This puts a huge constraint on the State finances during March and also constraints Finance Department from properly examining such proposals.

3. In view of the above it is necessary for Departments to finalize their work program and obtain the approval of the WAB and the Competent Authority at the beginning of the financial year. For **FY 2021-22** the Departments shall complete this exercise by **30th April, 2021** and a copy submitted to Finance Department. Subsequently, a high-level review meeting will be scheduled in the 1st week of May, 2021 to review these work programs.

4. It may be noted that Finance Department will be constrained to withhold approval to proposals of Departments on failure of timely submission of the requisite information.

5. This issues with the approval of the Competent Authority.


(Dr. Rajesh Kumar)
Chief Secretary
Government of Manipur

Copy to:

1. Secretary to the Chief Minister, Manipur

2. Staff Officer to the Chief Secretary, Government of Manipur
3. All Administrative Secretaries, Government of Manipur
4. All Heads of Department, Government of Manipur
5. Relevant file

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01/04/2021

(Neilenthang Telien)
Joint Secretary (Finance)
Government of Manipur